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Information pursuant to art. 13 of Legislative Decree no. 196/2003 as amended and pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016

Data Protection Officer (DPO): The contact details of the DPO of the Autonomous Province of Bozen/Bolzano are as follows: E-Mail: dsb@provinz.bz.it PEC: rpd_dsb@pec.prov.bz.it

The **data controller** is the Autonomous Province of Bozen/Bolzano, at Silvius Magnago Square 1, Building 1, 39100 Bozen/Bolzano, e-mail: generaldirektion@provinz.bz.it, PEC: generaldirektion.direzionegenerale@pec.prov.bz.it

Purpose of data processing: The data provided will be processed by authorized personnel of the Provincial Administration, also in electronic form, for the institutional purposes connected with the administrative procedure for which they are provided in accordance with Provincial Law 5/1982.

The person responsible for data processing is the director pro tempore of the Department of German Culture at his/her place of employment. The communication of the data is essential in order to carry out the requested administrative tasks. If the provision of the data is refused, the applications and requests received cannot be processed.

Communication and data recipients: The data may be communicated to other public and/or private entities for the fulfilment of legal obligations within the scope of the performance of their institutional functions and, in any case, in close relation to the administrative procedure initiated.

Data transfers:

No further transfers of personal data are made to countries outside the EU.

Personal data, in compliance with all rights and obligations of Regulation (EU) 2016/679, are transferred to Ex Libris GmbH and Comperio Srl, which are providers of the cloud-based library management and cataloging software Alma and DiscoveryNG used by the Dr. Fr. Teßmann Library, exclusively for the purpose of fulfilling and providing the library services, such as indexing media, lending operations and user account management.

Dissemination: if the dissemination of the data is indispensable in order to comply with certain publication obligations provided for by the applicable legal order, the guarantees provided for by legal provisions for the protection of the personal data of the data subject shall remain unaffected.

Duration: The data shall be kept for the period necessary to fulfil the legal obligations in force regarding tax, accounting and administrative matters.

Rights of the data subject: in accordance with the applicable provisions, the data subject shall have access at any time, upon request, to the data concerning him or her and shall have the right to rectify or complete inaccurate or incomplete data; provided that the legal conditions are met, he or she may oppose the processing or request the erasure of the data or the restriction of the processing.

In the latter case, the personal data subject to the restriction of processing, apart from their storage, may only be processed with the consent of the data subject, for the assertion, exercise or defense of legal claims of the controller, for the protection of the rights of third parties or for reasons of important public interest.

The relevant request form is available on the website: http://www.provinz.bz.it/de/transparente-verwaltung/zusaetzliche-infos.asp

Remedies: If the data subject does not receive a response to his or her request within 30 days of receipt - this period may be extended by a further 60 days if necessary due to the complexity or high number of requests - he or she may lodge a complaint with the data protection authority or an appeal with the court.